

CAREER OPPORTUNITY – SNR. MANAGER – PROJECT CONTROLS & TECHNICAL SERVICES

(Infrastructure Engineering Consultancy – Highways | Expressways | Bridges | Tunnels | Metro Rail | Railways | Buildings | Airports | Ports | Irrigation | Water Resources | Smart Cities | Urban Infrastructure | Industrial Infrastructure | Power | Renewable Energy | PMC | DPR | Authority Engineer | Independent Engineer)

 **Location:** Sector 53, Gurugram (Head Office)

 **Joining Period:** Up to 30 Days *(Immediate Joiners Preferred)*

We are looking for a **dynamic, highly experienced and result-oriented Manager – Project Controls & Technical Services** to lead multidisciplinary engineering support functions at our Gurugram Headquarters. Reporting directly to the **Executive Director / Managing Director**, the incumbent shall independently manage project controls, technical coordination, engineering documentation, planning, costing, quality systems, client coordination and strategic technical support across diverse infrastructure consultancy assignments in India and overseas.

 **Qualification:** **B.E./B.Tech in Civil Engineering (Mandatory).** M.Tech, MBA (Project Management), PMP, Primavera P6 or equivalent professional certifications will be preferred. Excellent written and verbal communication, presentation and leadership skills are essential.

 **Experience:** **8–12 years' experience in Infrastructure Engineering Consultancy, Project Management Consultancy (PMC), Detailed Engineering, DPR, Authority Engineer, Independent Engineer, Construction Supervision or Government Infrastructure Projects**, with proven expertise in **Planning & Scheduling, Project Controls, Technical Coordination, Cost Management, Engineering Documentation, Proposal Support, Contract Administration, Client Coordination, Team Leadership and Project Monitoring.**

Experience in **Highways, Expressways, Bridges, Metro Rail, Railways, Buildings, Airports, Ports, Irrigation, Water Resources, Water Supply, Sewerage, Smart Cities, Urban Infrastructure, Industrial Infrastructure, Renewable Energy and Power Projects** will be preferred.

 **Technical & Professional Expertise:** Strong command over **Primavera P6, MS Project, Power BI, Advanced MS Office (Excel, Word & PowerPoint), AutoCAD, Civil 3D, Bentley OpenRoads, ArcGIS/QGIS, Google Earth, Plex Earth, IITPAVE and Engineering Management Systems.** Comprehensive knowledge of **IRC, MoRTH, RDSO, IRS, IS Codes, BIS Standards, NBC, CPWD Specifications, MoHUA Guidelines, FIDIC Conditions of Contract, World Bank, ADB, JICA, AIIB Procurement Frameworks, PM Gati Shakti Guidelines, ISO 9001, ISO 14001, ISO 45001** and applicable **National & International Engineering Standards.** Sound understanding of **BOQ Preparation, Rate Analysis, Cost Estimation, Baseline Scheduling, Resource Planning, Cash Flow Forecasting, Earned Value Management (EVM), Delay & Claims Analysis, Risk Management, Engineering Documentation, MIS Reporting and Digital Project Control Systems.**

 **Desired Competencies:** Strong leadership, strategic thinking, client relationship management, commercial awareness, analytical ability, engineering judgement, presentation and negotiation skills, decision-making, mentoring, multidisciplinary team management, problem-solving, adaptability and the ability to independently handle multiple projects under strict timelines. Willingness to travel extensively for client meetings, project reviews, technical presentations and site visits across India.

📌 **Key Responsibilities:** Lead and supervise multidisciplinary teams responsible for **project controls, planning, costing, engineering documentation, technical coordination, proposal support, quality assurance and MIS**; review and approve **Feasibility Studies, DPRs, Inception Reports, Method Statements, MPRs, BOQs, Cost Estimates, Rate Analysis, Engineering Reports, Client Billing and Contractual Correspondence**; establish and monitor **baseline programmes, project schedules, look-ahead plans, S-Curves, dashboards, resource plans and cash flow forecasts**; conduct **delay, productivity, commercial and risk analysis** and recommend mitigation measures; coordinate with **Clients, Project Authorities, Team Leaders, Project Directors, Design Engineers, Site Teams, JV Partners and International Associates**; represent the Company during **client meetings, technical presentations, progress reviews, pre-bid meetings and contractual discussions**; support **business development, proposal preparation, recruitment planning, technical resource management and document control**; mentor engineering teams, strengthen project management systems and ensure compliance with **Company Quality Management Systems and all applicable National & International Engineering Codes, Standards and Best Practices**.

💰 **Salary: Highly Competitive and Negotiable**, commensurate with qualifications, multidisciplinary experience, leadership capability and technical competency.

✉️ Interested candidates may share their CV at: hr@npec.co.in